

# How to set up Raley with Office365 SMTP - legacy way

**Problem:** You want Raley to send emails using your Office 365 account using username/password

**Solution:** In Raley Emails Notifications home screen click on tab **Outgoing email servers**. Click on **Add new Server Password authentication** button and fill in the details as in the following screenshot:

Add new Outgoing email server

Server name

My Office365 SMTP server

Descriptive name for your outgoing mail server

FROM name

My Name

From name value in received email (Might not work with all SMTP servers)

FROM address

myaccount@mycompany.com

From address value in received email (Might not work with all SMTP servers)

SMTP server

smtp.office365.com

587

Authentication

SMTP TLS

Credentials

myaccount@mycomp

.....

Test connection

Save

Close

You can click on *Test connection* button to verify if your server is working as expected. If you receive a **green** success message then you should receive a confirmation email on your *FROM address* account with the following data:

Subject: **Testing Email Server**

Body:

**Hello!**

**If you received this test message then you've configured your email server correctly!**

**Raley Email Notifications**

When the above is done, you can create a new Raley notification or update an existing one and then set **Outgoing Mail server** select box to **My Office365 SMTP server**